

Record of Proceedings

Minutes of the March 20, 2023 Regular Meeting
 HURON CITY SCHOOL DISTRICT
 BOARD OF EDUCATION

Meeting Number 2023-5

Call to Order

Mr. John Jones, Board President, called to order the Regular Meeting of the Huron City School District on March 20, 2023 at 6:00 pm in the Board Conference Center of the Huron City School District Board of Education Office. Also present: Dr. James Tatman, Superintendent; Paul DeMarco, Treasurer; Dr. Julie Lenner-McDonald, Assistant Superintendent; Mr. Mark Doughty, Principal of Woodlands Intermediate, and members of the community, students of HHS, and representatives from the media.

Roll Call

Mrs. Stacey Hartley	Present
Mrs. Stacy Hinnners	Present
Mr. John Jones	Present
Dr. Elizabeth Laffay	Present*
Mrs. Jody Mast	Present

*Dr. Laffay arrived at 6:03

Approval of Agenda:

Recommend approval of the agenda for the March 20, 2023 Regular Board Meeting

It was moved by Dr. Laffay and seconded by Mrs. Hinnners to accept the agenda for the March 20, 2023 Regular Board Meeting.

Roll Call:

Mrs. Hinnners	Yes
Dr. Laffay	Yes
Mrs. Hartley	Yes
Mr. Jones	Yes
Mrs. Mast	Yes

Motion passed.

Audience/Community Participation:

Each person addressing the Board will submit their name, address and topic of discussion. If several people wish to speak, each person will be allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

23-0018 –
Approval of
Agenda

- Mr. Drew Kenning introduced himself to the Board and expressed interest in the sale of Shawnee Elementary.

Administrative Reports:

A. Woodlands Elementary Presentation

Principal Mark Doughty introduced representative of Woodland's Racheal's Challenge Team. The students gave an overview on Rachel's Challenge and the activities they are involved in.

B. Assistant Superintendent of Academic Affairs Report: Dr. Julie McDonald

Dr. McDonald updated the Board on the status of the track project. Examples of the signage that will be posted around the track was displayed. Dr. McDonald also provide the Board an overview of the steps being taken to prepare for testing season. These included both the technical and curriculum aspects of testing.

C. Treasurer's Report: Mr. Paul DeMarco

Mr. DeMarco walked the Board through FY22 Athletic Spending discussed the areas of strengths and weaknesses related to the accounting of athletic spending/fundraising. The Board discussed Pay to Participate and fundraising. Mr. DeMarco also gave an update on HB1 and how it would impact Huron Schools and property owners in the city/township.

D. Superintendent's Report: Dr. James Tatman

Dr. Tatman updated the Board on facilities projects. Additionally, he discussed the pending policy review topics, and the Safety Grant purchase of radios, the SRO agreement. Dr. Tatman shared with the Board the savings in the NOECA contract related to the closure of Shawnee and the addition of a summer inter position. Dr. Tatman discussed the beneficial community partnerships, specifically the ongoing relationship between the school district and the Huron Public Library. Finally, Dr. Tatman discussed the contributions Mrs. Holly Charville has made to the district during her career.

Approval of Minutes: (Consent)

The minutes of the February 21, 2023 Regular Meeting were submitted for approval.

Treasurer Recommendations (Consent):

A. Monthly Financial Statements:

Approve treasurer's reports for February 2023 as presented:

- FY23 February General Fund Report
- Cash Reconciliation Statement
- Cash Summary - All Funds
- Disbursement Summary (All Transactions)
- Investment Portfolio Report

B. February 2023 Donations:

From	Benefactor	AMOUNT
Dinae Miller	Shawnee Library in Honor of Evelyn Bauer	\$50.00
Jame Stauffer	Donation for Woodlands Super Hero & Princess Dance	\$100.00
Huron Eagles	Donation for Woodlands Journals	\$1,000.00
Loren and Mary Leidheiser	Leidheiser Scholarship Fund	\$1,000.00
Daniel and Amber Solomon	Woodlands Butterfly Garden	\$350.00
		\$2,500.00

FY23 Donations = \$100,545

C. Contracts:

There were no new contracts this month.

D. Transfers, Advances and Appropriation Modifications:

Mr. DeMarco requested a new Fund account be created for a new grant that was awarded to Leah LeCrosse from the AIAA and another Fund be created for the grant from ECCF to cover part of the cost for the new summer internship position.

E. Capital Project Fund for Improvements to Huron Memorial Stadium:

RESOLUTION

ESTABLISHING A CAPITAL PROJECTS FUND (FUND #070)
FOR THE PURPOSE OF ACCUMULATING RESOURCES FOR
THE ACQUISITION, CONSTRUCTION, OR IMPROVEMENT OF
FIXED ASSETS PURSUANT TO R.C. 5705.13.

WHEREAS, pursuant to Ohio Revised Code Section 5705.13(C), a school district may establish a capital projects fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the school district; and

WHEREAS, the Huron City School District desires to establish and maintain a capital projects fund to acquire, construct and improve certain fixed assets at Huron Memorial Stadium;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE HURON CITY SCHOOL DISTRICT, COUNTY OF ERIE, STATE OF OHIO, THAT:

Section 1. The School District hereby establishes a capital projects fund (the

“Huron Memorial Stadium Capital Projects Fund”) to be used for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets at and around Huron Memorial Stadium. The Capital Projects Fund shall be funded by transfer(s) from the General Fund in an initial amount approximating \$5,000 and by future miscellaneous receipts not needed for the General Fund as determined by the Treasurer and certified to the Board to be used for the acquisition, construction or improvement of fixed assets as hereinafter determined. Monies unexpended in the Capital Projects Fund after a period of ten (10) years shall be returned to the fund(s) from which they originated.

Section 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board any of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

F. Payment in Lieu of Transportation of a Huron Resident to a Non-public:

Board Approval is needed for a payment in lieu contract between the parents of a Huron student and the Board. The parents will be reimbursed a pro-rated \$175 for the remainder of this school year.

The district is required to provide transportation to any Huron resident (student) to a non-public within a 30-minute drive.

G. Budget and Purpose Statement:

Recommend the acceptance of the FY23 Budget and Purpose Statement for the Varsity Track, Bowling, and Girls Soccer teams.

Superintendent Recommendations (Consent):

A. Second Reading of HCS Policy Updates:

Second Reading of new HCS policies.

- ABC - Student Involvement with Board
- FF - Naming Facilities

Second reading of revisions of HCS policies.

- CC - Administrative Organizational Plan

Second reading of revocation of HCS policies.

- CCA - Organizational Chart
- JEBA - Early Entrance to Kindergarten

B. 2023-23 Student Handbooks:

Dr. Tatman requested the Board accept the 2023-24 student handbooks for HHS, Woodlands, and McCormick Middle School.

C. Record Retention Policy Updates:

1st reading for Huron City Schools Record Retention Schedule (RC-2)

D. Edison Local Schools Track Facility Use Agreement

Approval is needed for the use of Edison's Track for the 2023 Track Season.

E. NOECA Service Agreement Amendment:

The FY22-27 Contract with NOECA was Amended to reflect the closure of Shawnee Elementary. Board approval is needed to make this change.

F. School Resource Officer Agreement

Recommend to approve the attached School Resource Officer agreement between Huron City, Huron Township, and the school district.

G. Vasu Communications Agreement:

Approve the purchase of communication equipment using School Safety Grant money from Vasu Communications.

H. Inventory Items for Discard:

Outdated technology from Huron St. Peter's that was purchased using grant money is inventoried and documented for disposal.

I. Ohio Schools Council Governance Policy Change Resolution

Ohio Schools Council Governance Policy Change Resolution "The Board of Education of the Huron City School District hereby grants the Superintendent of the District the authority to modify, amend, or supplement Ohio Schools Council Policy 1.1 Section 10 Agreement, Policy 1.3 Section 11 Bylaws, and any other Agreements requiring Ohio Schools Council Assembly approval. These modifications, amendments, and supplements may occur at any regular or special meeting of the Ohio Schools Council Assembly at which a quorum is present. Approval of a modification, amendment or supplement requires a simple majority vote of the quorum."

Current Policy 1.1 and Policy 1.3

Policy 1.1 Agreement Section 10: "This Agreement may be modified, amended, or supplemented in any respect not prohibited by law upon approval of the modification, amendment, or supplement by the governing bodies of two thirds of the Members, the amendment, modification, or supplement shall thereupon become binding upon all Members."

Policy 1.3 Bylaws Section 11: "These ByLaws May be modified, amended or supplemented in any respect upon the approval of the modification, amendment, or supplement by first at least two-thirds of the Members'

representatives and thereafter by at least two-thirds of the Members and the approved amendment, modification, or supplement shall only thereupon become binding upon all Members.”

Rewrite of Policy 1.1 and Policy 1.3 Policy 1.1 Agreement Section 10: “This Agreement may be modified, amended, or supplemented in any respect not prohibited by law upon approval of the modification, amendment, or supplement at an Assembly Meeting by a majority vote of the quorum of superintendents of the Members, and the amendment, modification, or supplement shall thereupon become binding upon all Members.” Policy 1.3 Bylaws Section 11: “These ByLaws may be modified, amended or supplemented in any respect upon the approval of the modification, amendment, or supplement at an Assembly Meeting by a majority vote of the quorum of superintendents of the Members and the approved amendment, modification, or supplement shall only thereupon become binding upon all Members.

J. 2023 Summer Internship Program:

Dr. Tatman recommends the approval of Ms. Madison Zimmerman for the 2023 Summer Intern Position at a hourly rate of \$15 for 500 hours which will primarily be funded by the ECCF Grant.

K. Jury Duty Leave Authorization:

Dr. Tatman recommends the attached resolution to clarify the proper procedure for jury duty leave for the Superintendent and Treasurer positions.

L. Personnel – Certified

Dr. Tatman recommends the Board accept the resignation of Holly Charville.

M. Personnel – Classified

Approve the following staff for employment as a classified substitute, ares of assignment determined by the administration:

- Wood, Jodi

N. Supplemental:

Employment of the following staff, contingent upon a satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:

Last Name	First Name	Sport/Activity	Position	Building	FTE	Rate
Brown	Amy	Track	Boys Track Assistant	McCormick	0.33	\$760.96
Dunn	Taylor	Track	Boys Track Assistant	McCormick	0.33	\$760.96
Roth	James	Baseball	Baseball Assistant	High School	1.00	\$3,843.22
Scott	William	Track	Boys Track Assistant	High School	0.50	\$1,921.61
Wennes	Amy	Track	Boys Track Assistant	McCormick	0.33	\$760.96

Motion for Approval:

Board President, Mr. John P. Jones, opens the floor to a motion for approval of the Consent Agenda items listed under #5-7.

Mrs. Mast made the motion to approve the consent agenda. Mrs. Hartley seconded the recommendation.

Roll Call:

Mr. Jones	Yes
Mrs. Hinnners	Yes
Mrs. Hartley	Yes
Dr. Laffay	Yes
Mrs. Mast	Yes

Motion Passed.

23-0019-

Consent
Agenda

Board Discussion/Action:

A. Huron Public Library Collaboration:

The Board discussed the partnership with the Huron Public Library and voted unanimously to accept the agreement as presented.

B. Community Representative Report:

Prior to the individual reports Dr. Laffay commented on the Band and Choir earning a #1 rating at their recent performance and the Board discussed the success of the programs.

Dr. Laffay discussed the projects the HJRD is working on including the possibility of Pickleball courts. Mr. Jones discussed the open house hosted by EHOVE and his recent appointment as OSBA liaison for the OHSAA.

23-0020 -

Library
Agreement

Executive Session:

Mrs. Hinnners made the decision to move into executive session for reason #1 of the Huron Board Policy. Mrs. Mast seconded the motion.

Roll Call:

Mr. Jones	Yes
Mrs. Hinnners	Yes
Mrs. Hartley	Yes
Dr. Laffay	Yes
Mrs. Mast	Yes

23-0021 -

Executive
Session

Educational matters should be discussed and decisions made at public meetings of the Board. Some matters are more properly discussed by the Board in executive session. As permitted by law, the Board may enter into executive session for consideration of the following matters:

1. **the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official or student, unless such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);**
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

Conferences with a member of the Auditor of State's Office or an appointed certified public accountant for the purpose of an audit are not considered meetings subject to the Open Meetings Act (Sunshine Law).

The Board meets in executive session only to discuss legally authorized matters. Executive sessions are held only as part of a regular or special meeting and only after a majority of the quorum determines, by a roll-call vote, to hold such a session.

When the Board holds an executive session for any of the reasons stated above, the motion and vote to hold the executive session shall state one or more of the purposes listed under such paragraph for which the executive session is to be held, but need not include the name of any person to be considered in the executive session. The minutes shall reflect the information described above.

In compliance with law, no official action may be taken in executive session. To take final action on any matter discussed, the Board reconvenes into public session.

The Board may invite staff members or others to attend executive sessions at its discretion.

No present or former Board members or employees shall disclose or use, without appropriate authorization, any information acquired in the course of official duties (which is confidential because of statutory provisions) or which has been clearly designated as confidential because of the status of proceedings or the circumstances under which the information was received.

Time In: 8:49

Time Out: 10:55

Next Meeting:

The Board will meet at 6:00 pm on April 21, 2023 in the Huron City Schools Board of Education Conference Room.

Adjournment

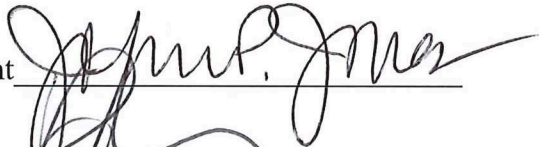

The Board agreed to adjourn by consent.

Roll Call:

Mr. Jones	Yes
Mrs. Hinners	Yes
Mrs. Hartley	Yes
Dr. Laffay	Yes
Mrs. Mast	Yes

Motion Passed.

Mr. Jones declared the meeting closed at 10:56 pm.

President 
Attest 

23-0017 -
Adjournment